

Hamilton North Public Library
Board of Trustees Meeting
Cicero
August 15, 2013 6:30 p.m.

- I.** Regular Session
- II.** Review Agenda
- III.** Minutes
 - A. July 18, 2013
- IV.** Financial Report
- V.** Department Reports
 - A. Director – Samuel Mitchel
 - B. Circulation – Luciane Snellenberger
 - C. Atlanta – Mary Palmiero
 - D. Adult – Emily Crickmore
 - E. Young Adult – Emily Crickmore
 - F. Children – Sheri Wallace
 - G. Maintenance – Jim Roy
- VI.** Old Business
 - A. Market Audit
 - 1. Implementation of Topics of Discussion
 - a. Customer Service
 - b. Communication
 - i. Advertising of services offered
 - ii. Facebook, eNewsletter
 - B. Debt and COIT Impact
 - 1. Library Bond Mature Dates
 - a. HNPL: December 2017
 - b. Carmel: December 2019
 - c. Westfield: June 2016
 - d. HEPL: 2022/23
 - e. Sheridan: 2026
- VII.** New Business
 - A. 2014 Budget: Review and approve Forms 1 & 3
 - B. E-Rate Consortium Resolution
- VIII.** Looking Ahead
 - A. September 19th Board Meeting in Cicero
- IX.** Meeting Adjournment

Hamilton North Public Library
Board of Trustees Meeting Minutes
Meeting held at Cicero, IN Branch
July 18, 2013, at 6:30 p.m.

- I Regular Session of the HNPL Board Meeting was called to order by President Emily Holt at 6:34 p.m.
 1. Members present: Mike Jenkins, Laura Holliday, Emily Beechler, Sharon Bislich, Emily Holt and Melissa Martin.
 2. Members absent: Stephen Griffith.
 3. Others present: HNPL Director, Sam Mitchel, and HNPL Bookkeeper Amy Wolfe.

- II Review of the Agenda (Exhibit # 1, page 1) by President Emily Holt with no additions.

- III Minutes. (Exhibit # 2, pages 1-4.)
 1. Discussion: As presented tonight, there were no additions or corrections needed for the minutes of June 20, 2013.
 2. Motion:
 - a) Motion to approve the minutes for June 20, 2013 was made by Sharon Bislich.
 - b) Second to said motion was made by Emily Beechler.
 - c) Motion carried by a vote of 6/0.

- IV June Financial Report (Exhibit # 3, pages 1-25)
 1. Discussion: June financial report summary in Handout #1, pages 1-2, given by HNPL Bookkeeper, Amy Wolfe. Run rate is at 50%, with the percentage of budget used at 47.2%. June expenditures were \$31,191. Bank balances totals for June were \$ 517,389.77. Deposits for June were \$ 20,465.07 (This is the 2013 monthly COIT amount which is \$532 less per month than for 2012 or \$6,384 less in the annual amount.) We received the final installment of spring taxes.
 2. Motion:
 - a) Motion to pay the bills was made by Laura Holliday.
 - b) Second to said motion made by Emily Beechler.
 - c) Motion carried by a vote of 6/0.

- V Department Reports (Exhibit # 4.)
 1. Department Reports for June, 2013. (Exhibit # 4, pages 1-9.)
 - a. Director, Samuel Mitchel, page 1. (See report on file).
 - I. Technology
 - A. Library received an LSTA grant for additional patron computers.
 - B. Met with ENA representative to discuss next fiscal year's Internet connectivity needs.
 - II. Facilities:
 - A. Cicero:
 1. A/C maintenance issues (e.g. replace worn out switches, leaking valve)

III. Staff:

A. Bev Gasho (cataloger).

1. Has worked for HNPL for 15 years.
2. Her mother passed away. Library sent flowers, and several of us attended the funeral.

B. Conducted mid-year evaluations.

IV. MISC.

A. 6/5: Attended Small and Medium-Sized Library meeting (planning upcoming fall conference).

B. 6/29: Spoke at Cicero Kiwanis meeting (topics: Summer Reading, Partners & Friends).

C. Discussed idea of an area quarterly newsletter with Paul Munoz.

V. Looking Forward.

A. 2014 Budget preparation/approval/publication. The Hamilton County North reporter, a once per week newspaper is seeking more HNPL information for publication.

b). Circulation: Luciane Snellenberger, pages 2-3. (See report on file) The circulation stats for June were 11,920 compared to 12,012 for June of last year and a three year average of 11,457 for the month of June. Atlanta had 828 circulations and Cicero had 11,092. Sent out 740 holds (137 from Atlanta and 643 from Cicero.) and received 752 holds from other libraries (154 for Atlanta, and 598 for Cicero.). In-House use for Cicero was 255 and for Atlanta 44, for a total of 299. Top selections by patrons in June are: DVD, 2549; Adult fiction, 1493; Children, 2259; J. Non-fiction, 763; Adult Non-fiction, 402; J. fiction, 1299; and Computer, 796. Subscription Databases Usage: Tumblebooks, 16; Overdrive, 351; Freegal, 61; World Book, 20. June 2013 circulation was about the same as June 2012; however it was 463 higher than the average. The website had 3,093 visits. The increased online activity is due to Summer Reading.

c. Atlanta, Mary Palmerio, page 4. June Programs, 17; Attendance, 148; Cost \$0.0. Daniel Lusk put on a magic show on June 10 to introduce the beginning of the summer reading program. The show this year was every bit as good as the one last year. In addition to our usual programs, we added a Zentangle [fancy doodling] class. There are quite a few books and websites about it. It's slowly gaining in popularity here so we will continue classes. Several adults expressed interest in computer classes so I contacted Emily. We will set some up in the fall.

d. Adult, Emily Crickmore, pages 5-6. June Programs, 20; Attendance, 148; Costs-\$ 200; Cost per person: \$1.35. Local photographer Liz Bir displayed her work this month. She had a nature theme, and tied her works in with popular song lyrics. June program attendance was down with non-library meeting room usage down quite a bit from usual.

Muncie-based author Kelsey Timmerman, a frequent contributor to Huffington Post, spoke about his most recent book, *Where Am I Eating?* Chris LeSesne, a local

photographer, offered two free-to-patrons photography classes. Becky Cola canceled a Windows 8 for PC class due to a lack of registrations. Annette Harling (card classes) has been ill, and canceled her class this month but will be back next month, as will Deanna Leonard, who is continuing her famous artist series. We switched to sending the newsletter out via Mail Chimp, which is a free service. We have around 900 subscribers, and about 25% open the newsletter.

We are trying to come up with another way to advertise programs. Currently, we use Facebook, Twitter, Pinterest and Blogger to promote programs. We also send a media calendar to local newspapers and TV stations. We make bookmarks for the circulation staff to give to patrons, as well as post flyers around the library. We have been chatting with Sara Reitmeyer at WWPL about a possible cross-promotion of our programs as we are smaller libraries, and also members of Evergreen. **Coming up:** Moonlight Movies @ the Pavilion, musician Geoff Davis, LinkedIn with Becky Cola

e. Young Adult, Emily Crickmore, page 7. (See report on file.) June Programs: 7; Attendance, 34; Costs \$ 0.0; Attendee per person costs-\$ 0.0.

The ACE Video Game Club was very well-attended. Not only did the kids play with the Wii, they also got out board games. TAB suggested we have host a hang out day for teens. It's scheduled for July 8. They'll be able to play games, watch movies, and hang out with their friends. TAB did not meet to discuss the car wash fund raiser. We are wishing to schedule it for early August. **Coming up:** Moonlight Movies @ the Pavilion, TAB/ACE, teen hang out.

f. Children, Sheri Wallace, page 8. (See report on file.) June Programs, 24; Attendance: 408; Library costs-\$ 325.89; Attendee per person costs-\$ 0.79. Summer reading kicked off on June 10 with a well received performance by Magician Daniel Lusk. The new layout in the Children's Department worked well for such a large program. So far we have had 408 patrons sign up for summer reading. The children's programs are very well attended. The library continues to stay very busy. In July we are looking forward to a visit from Minnetrista Theatre Preserve, Ronald McDonald and the Hamilton County Master Gardeners. We are pursuing opportunities for multi program advertising.

g. Maintenance, Jim Roy, page 9. (See report on file.) 17 Dwarf Boxwoods have been planted on either side of the front entrance, completing the planting for this season. The goal was to use as many perennials as possible and this was done by using Knockout Roses and daylilies in various locations. Annuals were used only in pots and on the entrance walkway and around the sign. This does not complete the plans suggested by the HCMG's, but it is a large first step and can be continued in the future. A security system malfunction during a storm prompted a police response and that has been corrected. The security company also pointed out that the East and West exit doors are not included in the alarm system but protected by motion detectors. Ornamental trees will be trimmed beginning July 23rd and will include 13 in front and 6 in the area between the library and pavilion. The coils on the AC condenser have been

washed which is a semi-annual practice. The hedges in Atlanta have been trimmed with help from community service. **Looking Forward:** Plans need to be finalized for any planting of bulbs for Spring flowers. Plan is to sod the areas in front where Arborvitae was removed.

VI. Old Business

A. Meeting Community Needs

1. Marketing

a. Richard Parker (Creative Direction-resume, Handout # 2) – Market audit will identify concerns with the goal of working toward solutions to those concerns by developing data on an action plan. An audit of our marketing issues would gather data from stakeholders, recommend a plan for consideration. A future date will be established for stakeholders to dialog with Mr. Parker.

2. Partnerships. Our circulation has shown a decreasing trend. We will consult with Mr. Parker to investigate possible solutions. Partnerships related to disseminating HNPL information are being explored with the Town of Cicero and local newspapers, to name a few.

VII. New Business

A. 2013 LSTA Grant –

- i. Motion : Motion was made by Sharon Bislich to sign this contract for \$3,700.
- ii. Second to motion made by Melissa Martin.
- iii. Motion carried by a vote of 6/0.

B. Board Retreat discussion was tabled.

VIII. Looking Ahead

- A. August 15th Board Meeting in Cicero
- B. 2014 Budget: Review and approve Forms 1 & 3

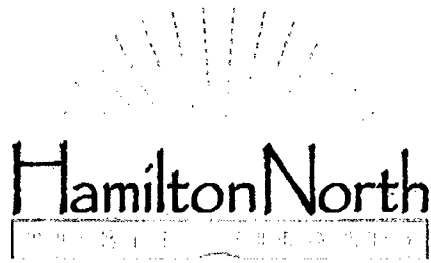
IX. Meeting adjourned by President Emily Holt at 7:32 p.m.

Hamilton North Public Library Executive session
Board of Trustees Meeting Minutes
Meeting held at Cicero, IN Branch
July 18, 2013, at 7:33 p.m.

I. The Executive Session of the HNPL Board Meeting was called to order by President Emily Holt at 7:33 p.m.

- A. Members present: Mike Jenkins, Laura Holliday, Emily Beechler, Sharon Bislich, Emily Holt and Melissa Martin.
- B. Members absent: Stephen Griffith.

II. The HNPL Executive Session was adjourned at 7:58 p.m. by President Emily Holt.



July 2013 Financial Report
For August 15, 2013 Board Meeting

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Board of Trustees

Emily Beechler
Sharon Bislich
Steve Griffith
Laura Holliday
Emily Holt
Mike Jenkins
Melissa Martin

Director (Non-Voting)

Samuel Mitchel

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Financial Report by Fund

Hamilton North Public Library

Period Beginning Date:

7/1/2013

Period Ending Date:

7/31/2013

Fund Number and Description	Year Beginning Balance	Month Beginning Balance	Receipts This Month	Receipts Year to Date	Disbursements This Month	Disbursements Year to Date	Ending Balance	Invested	Available Balance
100 Operating Fund	58,519.49	177,590.98	22,069.62	357,990.90	49,118.85	265,968.64	150,541.75	0.00	150,541.75
110 Library Improvement Reserve Fund	39,141.61	34,997.07	0.00	0.00	776.81	4,921.35	34,220.26	0.00	34,220.26
130 PLAC Card Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
140 State Technology Fund Grant Fund	5,677.50	1,102.50	0.00	0.00	762.50	5,337.50	340.00	0.00	340.00
160 Rainy Day Fund	306,977.31	160,224.95	0.00	0.00	64.70	146,817.06	160,160.25	0.00	160,160.25
180 Levy Excess Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
190 Lease Rental Fund	89,913.11	142,003.57	23,000.00	222,590.46	0.00	147,500.00	165,003.57	0.00	165,003.57
200 Payroll Fund	0.00	0.00	5,463.01	27,924.41	5,463.01	27,924.41	0.00	0.00	0.00
300 Gift Fund	1,772.79	1,382.35	661.72	6,302.02	633.25	6,663.99	1,410.82	0.00	1,410.82
400 Petty Cash Fund	25.00	25.00	0.00	0.00	0.00	0.00	25.00	0.00	25.00
410 Cash Change Fund	43.50	43.50	0.00	0.00	0.00	0.00	43.50	0.00	43.50
420 Copier Coin Box Fund	19.85	19.85	0.00	0.00	0.00	0.00	19.85	0.00	19.85
700 Evergreen Indiana Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total of All Accounts	502,090.16	517,389.77	51,194.35	614,807.79	56,819.12	605,132.95	511,765.00	0.00	511,765.00

Bank Register

Hamilton North Public Library

Period Beginning Date:
7/1/2013

Date of Report 8/9/2013 11:22:03 AM

Period Ending Date:
7/31/2013

Bank Number	YR Beginning Balance	Beginning Balance	Deposits	Withdrawals	Transfers	Ending Balance
1 Community Bank						
		Account Number	51020		Operating Checking	
	\$119,838.49	\$134,758.08	\$45,678.05	\$51,356.11	\$0.00	\$129,080.02
2 Community Bank						
		Account Number	504505		Operating Savings	
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5 Community Bank						
		Account Number	9052658		Money Market	
	\$149,960.24	\$150,176.09	\$33.95	\$0.00	\$0.00	\$150,210.04
6 Hamilton North Public Library						
		Account Number			Petty Cash, Cash Change & C	
	\$88.35	\$88.35	\$0.00	\$0.00	\$0.00	\$88.35
7 Key Bank						
		Account Number	149363018453		Money Market	
	\$80,508.16	\$80,559.24	\$0.00	\$0.00	\$0.00	\$80,559.24
8 First Farmers Bank & Trust						
		Account Number			Money Market	
	\$151,694.92	\$151,808.01	\$19.34	\$0.00	\$0.00	\$151,827.35
Grand Total:	\$502,090.16	\$517,389.77	\$45,731.34	\$51,356.11	\$0.00	\$511,765.00

**HAMILTON NORTH PUBLIC LIBRARY
JULY 2013 APPROPRIATION REPORT
OPERATING FUND
TOTAL CICERO & ATLANTA**

Period Beginning Date
7/1/2013

Period Ending Date
7/31/2013

Account Description	Annual Appropriation	Month Disbursements	YTD Disbursements	Balance	Percent Used
Personal Services					
Salary of Director	53,000	6,361	33,923	19,077	64.0%
Salary of Assistants	177,000	20,904	109,916	67,084	62.1%
Wages of Janitor	27,000	3,650	17,250	9,750	63.9%
Treasurer	500	-	-	500	0.0%
Employee Benefits	28,014	2,986	16,247	11,767	58.0%
Subtotal	285,514	33,901	177,335	108,179	62.1%
Supplies					
Office Supplies	3,000	122	2,094	906	69.8%
Operating Supplies	6,000	943	3,452	2,548	57.5%
Library Supplies	2,000	171	1,032	968	51.6%
Cicero Children's Programming	1,000	26	324	676	32.4%
Cicero YA Programming	1,000	31	154	846	15.4%
Cicero Adult Programming	1,000	216	650	350	65.0%
Atlanta Programming	250	26	39	211	15.4%
Programming - Summer Reading	915	54	915	-	100.0%
Subtotal	15,165	1,589	8,660	6,505	57.1%
Other Services and Charges					
Professional Services	15,500	257	5,191	10,309	33.5%
Communication & Transportation	10,500	660	4,654	5,846	44.3%
Advertising & Public Notice	1,000	-	553	447	55.3%
Printing	250	-	-	250	0.0%
Insurance	9,500	-	147	9,353	1.5%
Utilities-Gas	9,000	168	4,496	4,504	50.0%
Utilities-Electricity	25,000	2,345	13,109	11,891	52.4%
Utilities-Water	2,500	231	1,531	969	61.2%
Utilities-Waste Disposal	1,200	125	919	281	76.6%
Subtotal-Utilities	37,700	2,869	20,056	17,644	53.2%
Repairs & Maintenance	20,800	6,536	10,263	10,537	49.3%
Rentals	75	-	-	75	0.0%
Dues & Membership	400	45	236	164	59.0%
Taxes & Assessments	200	-	98	102	49.0%
Other Fees	100	-	14	86	14.0%
Ebook Services & Non-Print Databases	7,200	-	3,679	3,521	51.1%
Transfer to LIRF	10	-	-	10	0.0%
Subtotal	103,235	10,366	44,891	58,344	43.5%
Capital Outlays					
Furniture & Equipment	2,000	-	1,765	235	88.2%
Books - Adult	16,500	1,373	9,995	6,505	60.6%
Books - Young Adult	4,000	410	2,628	1,372	65.7%
Books - Children's	12,500	658	9,810	2,690	78.5%
Books - Reference	1,000	-	438	562	43.8%
Newspapers & Periodicals	4,600	114	1,618	2,982	35.2%
Non-Print Video & DVD	6,500	670	4,593	1,907	70.7%
Non-Print Audio	2,000	-	1,012	988	50.6%
Non-Print Music	1,000	-	764	236	76.4%
Non-Print Art Prints & Posters	100	-	98	2	98.0%
Non-Print Games	500	-	121	379	24.3%
Subtotal	50,700	3,226	32,843	17,857	64.8%
FUND TOTAL	454,614	49,083	263,729	190,885	58.0%

**HAMILTON NORTH PUBLIC LIBRARY
 JULY 2013 APPROPRIATION REPORT
 OPERATING FUND
 TOTAL CICERO**

Period Beginning Date
7/1/2013

Period Ending Date
7/31/2013

Account Description	Annual Appropriation	Month Disbursements	YTD Disbursements	Balance	Percent Used
<u>Other Services and Charges</u>					
Communication & Transportation	9,600	583	4,217	5,383	43.9%
Utilities-Gas	7,500	150	3,692	3,808	49.2%
Utilities-Electricity	23,000	2,128	12,067	10,933	52.5%
Utilities-Water	1,750	131	920	830	52.5%
Utilities-Waste Disposal	1,200	125	837	363	69.8%
Repairs & Maintenance	18,800	6,536	9,593	9,207	51.0%
Subtotal	61,850	9,653	31,325	30,525	50.6%
<u>Capital Outlays</u>					
Furniture & Equipment	1,900	-	1,687	213	88.8%
Books - Adult	14,000	1,176	8,422	5,578	60.2%
Books - Young Adult	3,000	324	1,840	1,160	61.3%
Books - Children's	11,000	658	8,118	2,882	73.8%
Subtotal	29,900	2,158	20,067	9,833	67.1%
TOTAL CICERO	91,750	11,811	51,392	40,358	56.0%

**HAMILTON NORTH PUBLIC LIBRARY
 JULY 2013 APPROPRIATION REPORT
 OPERATING FUND
 TOTAL ATLANTA**

Period Beginning Date
 7/1/2013

Period Ending Date
 7/31/2013

Account Description	Annual Appropriation	Month Disbursements	YTD Disbursements	Balance	Percent Used
<u>Other Services and Charges</u>					
Communication & Transportation	900	77	506	394	56.2%
Utilities-Gas	1,500	18	979	521	65.3%
Utilities-Electricity	2,000	217	901	1,099	45.0%
Utilities-Water	750	100	592	158	78.9%
Repairs & Maintenance	2,000	-	670	1,330	33.5%
Subtotal	7,150	411	3,647	3,503	51.0%
<u>Capital Outlays</u>					
Furniture & Equipment	100	-	78	22	77.9%
Books - Adult	2,500	198	1,573	927	62.9%
Books - Young Adult	1,000	28	921	79	92.1%
Books - Children's	1,500	-	1,500	(0)	100.0%
Subtotal	5,100	225	4,073	1,027	79.9%
TOTAL ATLANTA	12,250	637	7,720	4,530	63.0%

**HAMILTON NORTH PUBLIC LIBRARY
 JULY 2013 APPROPRIATION REPORT
 ALL APPROPRIATED FUNDS
 TOTAL CICERO & ATLANTA**

Period Beginning Date
7/1/2013

Period Ending Date
7/31/2013

Account Description	Annual Appropriation	Month Disbursements	YTD Disbursements	Balance	Percent Used
Library Improvement Reserve Fund (LIRF)					
Other Services and Charges					
Repairs & Maintenance	15,000	777	3,031	11,969	20.2%
Capital Outlays					
Furniture & Equipment	12,000	-	1,891	10,109	15.8%
Non-print Materials	3,000		-	3,000	0.0%
FUND TOTAL	30,000	777	4,921	25,079	16.4%
Rainy Day Fund					
Other Services and Charges					
Repairs & Maintenance	40,000	-	796	39,204	2.0%
Capital Outlays					
Furniture & Equipment	10,000	65	46,021	(36,021)	460.2%
FUND TOTAL	50,000	65	46,817	3,183	93.6%
Lease Rental Fund					
Other Services and Charges					
Lease Rental	295,000	-	147,500	147,500	50.0%
FUND TOTAL	295,000	-	147,500	147,500	50.0%
Operating Fund					
Personal Services	285,514	33,901	177,335	108,179	62.1%
Supplies	15,165	1,589	8,660	6,505	57.1%
Other Services and Charges	103,235	10,366	44,891	58,344	43.5%
Capital Outlays	50,700	3,226	32,843	17,857	64.8%
FUND TOTAL	454,614	49,083	263,729	190,885	58.0%
GRAND TOTAL	829,614	49,924	462,967	366,647	55.8%

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Deposit Register Summary

Hamilton North Public Library

From: 7/1/2013 **To:** 7/31/2013

For Bank Number: 1 Community Bank

Fund	Account Number and Description	Month to date Deposits	Year to date Deposits	
100	100.10.00.29	Copier Fees	\$78.80	\$450.55
	100.10.00.30	Fines and Fees	\$690.87	\$4,961.92
	100.10.00.31	Fax	\$153.15	\$1,091.82
	100.10.00.32	Copies	\$138.83	\$1,042.31
	100.10.00.34	Meeting Room Fees	\$75.00	\$725.00
	100.10.00.35	Payment for Books	\$0.00	\$36.98
	100.10.00.36	Processing Fee	\$0.00	\$30.25
	100.10.00.38	Room Deposit	\$200.00	\$1,200.00
	100.10.00.39	Key Deposit	\$30.00	\$145.00
	100.10.00.40	COIT	\$20,465.07	\$143,255.49
	100.10.00.41	Property Tax - Operating	\$0.00	\$92,782.61
	100.10.00.42	Financial Institutions Tax - Operating	\$0.00	\$115.87
	100.10.00.43	License Excise Tax - Operating	\$0.00	\$8,474.44
	100.10.00.44	CVET - Commercial Vehicle Excise Tax - Operatin	\$0.00	\$273.22
	100.10.00.46	Friends Bookstore	\$96.25	\$1,230.68
	100.10.00.47	Earbud Purchases	\$0.00	\$12.57
	100.10.00.50	Non Resident Cards	\$50.00	\$650.00
	100.10.00.60	Interest - Operating	\$13.52	\$103.54
	100.10.00.70	Interfund Transfers	\$0.00	\$100,000.00
	100.10.00.80	Refunds	\$24.84	\$975.34
Fund Total		\$22,016.33	\$357,557.59	
190	190.10.00.41	Property Tax - Lease Rental Fund	\$0.00	\$151,161.45
	190.10.00.42	Financial Institutions Tax - Lease Rental Fund	\$0.00	\$188.63
	190.10.00.43	License Excise Tax - Lease Rental Fund	\$0.00	\$13,795.60
	190.10.00.44	CVET - Lease Rental Fund	\$0.00	\$444.78
	190.10.03.10	Lease Rental	\$23,000.00	\$57,000.00
Fund Total		\$23,000.00	\$222,590.46	
300	300.10.00.03	Gift Fund - Unrestricted	\$0.00	\$395.00
	300.10.02.01	Gift Fund - Kiwanis Summer Reading	\$250.00	\$250.00
	300.10.02.03	Gift Fund - Summer Reading	\$20.00	\$2,041.50
	300.10.02.06	Gift Fund - Programming	\$229.32	\$470.73
	300.10.02.10	Gift Fund - Amazon Sales	\$104.79	\$767.32
	300.10.02.13	Gift Fund - Tess Gerjitsen Author Visit	\$0.00	\$250.00
	300.10.04.20	Gift Fund - Friends Slush Fund Cicero	\$57.61	\$127.47
	300.20.03.01	Gift Fund - Atlanta Feasibility Study	\$0.00	\$2,000.00
Fund Total		\$661.72	\$6,302.02	

8/9/2013 11:22:51 AM

Deposit Register Summary

Hamilton North Public Library

From: 7/1/2013 **To:** 7/31/2013

For Bank Number: 5 Community Bank

Fund	Account Number and Description	Month to date Deposits	Year to date Deposits
100	100.10.00.61 Interest - MM Fund (Operating)	\$33.95	\$249.80
Fund Total		\$33.95	\$249.80

For Bank Number: 7 Key Bank

Fund	Account Number and Description	Month to date Deposits	Year to date Deposits
100	100.10.00.61 Interest - MM Fund (Operating)	\$0.00	\$51.08
Fund Total		\$0.00	\$51.08

For Bank Number: 8 First Farmers Bank & Trust

Fund	Account Number and Description	Month to date Deposits	Year to date Deposits
100	100.10.00.61 Interest - MM Fund (Operating)	\$19.34	\$132.43
Fund Total		\$19.34	\$132.43

	\$45,731.34	\$586,883.38
Total of all Funds:		

Friday, August 09, 2013

Disbursement Register

Hamilton North Public Library

209 W Brinton
Cicero, IN 46034

From: 7/1/2013 To: 7/31/2013

Date	Account	Office/Dept/Fund	Name of Claimant	PO	Claim #	Amount	Check#	Notes
Fund 100								
100.10.00.38 Room Deposit								
7/31/2013	Lori King		Lori King		8330	(\$50.00)	VOID 12947	Void Room Deposit Refund Check
Total:						(\$50.00)		
100.10.00.39 Key Deposit								
7/31/2013	Lori King		Lori King		8330	(\$10.00)	VOID 12947	Void Room Deposit Refund Check
Total:						(\$10.00)		
100.10.00.46 Friends Bookstore								
7/31/2013	HNPL Friends		HNPL Friends		8329	\$96.25	13506	July 2013 Bookstore Proceeds
Total:						\$96.25		
100.10.01.11 Salary of Director								
7/2/2013					8201	\$2,120.19	DD8201	
7/16/2013					8251	\$2,120.19	DD8251	
7/30/2013					8283	\$2,120.19	DD8283	
Total:						\$6,360.57		
100.10.01.12 Salary of								
7/2/2013					8196	\$32.49	DD8196	
7/2/2013					8198	\$677.23	DD8198	
7/2/2013					8199	\$630.00	DD8199	
7/2/2013					8200	\$52.48	DD8200	
7/2/2013					8202	\$543.12	DD8202	
7/2/2013					8203	\$588.17	DD8203	
7/2/2013					8204	\$224.71	DD8204	
7/2/2013					8205	\$402.05	DD8205	
7/2/2013					8207	\$326.35	DD8207	
7/2/2013					8208	\$979.89	DD8208	
7/2/2013					8209	\$116.55	DD8209	
7/2/2013					8210	\$343.30	DD8210	

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Friday, August 09, 2013

Disbursement Register
Hamilton North Public Library
 209 W Brinton
 Cicero, IN 46034

From: 7/1/2013 **To:** 7/31/2013

Date	Account	Office/Dept/Fund			
7/2/2013			8211	\$1,084.78	DD8211
7/2/2013			8213	\$598.70	DD8213
7/2/2013			8214	\$454.84	DD8214
7/16/2013			8247	\$70.39	DD8247
7/16/2013			8249	\$683.64	DD8249
7/16/2013			8250	\$630.00	DD8250
7/16/2013			8252	\$590.56	DD8252
7/16/2013			8253	\$133.17	DD8253
7/16/2013			8254	\$362.42	DD8254
7/16/2013			8256	\$453.84	DD8256
7/16/2013			8257	\$968.73	DD8257
7/16/2013			8258	\$111.04	DD8258
7/16/2013			8259	\$543.53	DD8259
7/16/2013			8260	\$1,058.88	DD8260
7/16/2013			8262	\$587.96	DD8262
7/16/2013			8263	\$458.54	DD8263
7/30/2013			8277	\$70.56	DD8277
7/30/2013			8278	\$38.85	DD8278
7/30/2013			8280	\$670.00	DD8280
7/30/2013			8281	\$630.00	DD8281
7/30/2013			8282	\$62.48	DD8282
7/30/2013			8284	\$602.66	DD8284
7/30/2013			8285	\$258.78	DD8285
7/30/2013			8286	\$328.60	DD8286
7/30/2013			8288	\$336.93	DD8288
7/30/2013			8289	\$979.76	DD8289
7/30/2013			8290	\$71.87	DD8290
7/30/2013			8291	\$583.45	DD8291
7/30/2013			8292	\$1,080.97	DD8292
7/30/2013			8294	\$588.84	DD8294
7/30/2013			8295	\$459.69	DD8295
			Total:	\$20,472.80	

100.10.01.14 Wages of Janitor

PO	Claim #	Amount	Check#	Notes
	8197	\$243.02	DD8197	

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Disbursement Register
Hamilton North Public Library
 209 W Brinton
 Cicero, IN 46034

From: 7/1/2013 To: 7/31/2013

Date	Account	Office/Dept/Fund			
7/2/2013			8206	\$607.17	DD8206
7/2/2013			8212	\$448.12	DD8212
7/16/2013			8248	\$151.02	DD8248
7/16/2013			8255	\$631.12	DD8255
7/16/2013			8261	\$436.05	DD8261
7/30/2013			8279	\$134.34	DD8279
7/30/2013			8287	\$573.50	DD8287
7/30/2013			8293	\$426.13	DD8293
Total:				\$3,650.47	

100.10.01.15	Pages	PO	Claim #	Amount	Check#	Notes
7/2/2013			8196	\$89.52	DD8196	
7/16/2013			8247	\$102.11	DD8247	
7/16/2013			8249	\$45.63	DD8249	
7/16/2013			8262	\$45.43	DD8262	
7/30/2013			8277	\$103.72	DD8277	
7/30/2013			8294	\$44.82	DD8294	
Total:				\$431.23		

100.10.01.20	Employee Benefits	Name of Claimant	PO	Claim #	Amount	Check#	Notes
7/31/2013	Hartford Life & Annuity Insurance Company	Hartford Life & Annuity Insurance Company		8215	\$210.35	7/2 457 Plan	
7/31/2013	Hartford Life & Annuity Insurance Company	Hartford Life & Annuity Insurance Company		8264	\$209.24	7/16 457 Plan	
7/31/2013	Hartford Life & Annuity Insurance Company	Hartford Life & Annuity Insurance Company		8296	\$210.23	7/29 457 Plan	
7/31/2013	Community Bank	Community Bank		8297	\$2,333.87	ly Withholdings	
7/31/2013	Community Bank	Community Bank		8333	\$11.50	DD Fee #1	Direct Deposit Fee
7/31/2013	Community Bank	Community Bank		8334	\$11.10	DD Fee #2	Direct Deposit Fee
Total:				\$2,986.29			

100.10.02.13	Office Supplies	Name of Claimant	PO	Claim #	Amount	Check#	Notes
7/15/2013	Quill Corporation	Quill Corporation		8275	\$55.78	13474	Inkjet Cartridges
7/29/2013	Quill Corporation	Quill Corporation		8310	\$8.99	13487	Typewriter Ribbon
7/29/2013	Quill Corporation	Quill Corporation		8310	\$33.81	13487	Post It Notes, Packing Tape
7/29/2013	Quill Corporation	Quill Corporation		8310	\$23.39	13487	Bubble Wrap
Total:				\$121.97			

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Disbursement Register
Hamilton North Public Library
 209 W Brinton
 Cicero, IN 46034

From: 7/1/2013 **To:** 7/31/2013

Date	Account	Office/Dept/Fund	Name of Claimant	PO	Claim #	Amount	Check#	Notes
100.10.02.23 Operating Supplies								
7/29/2013	Superior Lamp, Inc.		Superior Lamp, Inc.		8299	\$536.40	13476	Light Bulbs
7/29/2013	Supply Warehouse, Inc.		Supply Warehouse, Inc.		8307	\$53.95	13484	Toilet Tissue
7/29/2013	Neutron Industries, Inc.		Neutron Industries, Inc.		8309	\$149.00	13486	Air Freshener
7/29/2013	Quill Corporation		Quill Corporation		8310	\$21.96	13487	Clorox Wipes
7/29/2013	Cardmember Service		Cardmember Service		8315	\$128.25	13492	Gas, Boards, Lightbulbs, Weed Killer
7/29/2013	Amy Wolfe - Petty Cash Reimbursement		Amy Wolfe - Petty Cash Reimbursement		8316	\$10.58	13493	Distilled Water, Scotch Guard, Shaker Peg
7/31/2013	Sullivan Hardware		Sullivan Hardware		8318	\$42.54	13495	Nuts/Bolts, Bug Spray, Key,
			Total:			\$942.68		
100.10.02.33 Library Supplies								
7/29/2013	The Library Store		The Library Store		8308	\$170.77	13485	Book Jacket Cover - 4 rolls
			Total:			\$170.77		
100.10.02.34 Cicero Children's Programming								
7/15/2013	MPLC - Motion Picture Licensing Corp.		MPLC - Motion Picture Licensing Corp.		8269	\$26.03	13468	25% of Movie Lic. Fee
			Total:			\$26.03		
100.10.02.35 Cicero Young Adult Programming								
7/15/2013	MPLC - Motion Picture Licensing Corp.		MPLC - Motion Picture Licensing Corp.		8269	\$26.03	13468	25% of Movie Lic. Fee
7/29/2013	Cardmember Service		Cardmember Service		8315	\$5.16	13492	Cups
			Total:			\$31.19		
100.10.02.36 Cicero Adult Programming								
7/15/2013	MPLC - Motion Picture Licensing Corp.		MPLC - Motion Picture Licensing Corp.		8269	\$26.02	13468	25% of Movie Lic. Fee
7/15/2013	Geoffrey Davis		Geoffrey Davis		8273	\$50.00	13472	Ukulele Program - 7/16
7/29/2013	Gerald Terry		Gerald Terry		8300	\$140.00	13477	8/6/13 Program
			Total:			\$216.02		
100.10.02.37 Cicero Summer Reading Program								
7/15/2013	Cicero Parks Department		Cicero Parks Department		8270	\$54.48	13469	SR Pool Party

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Disbursement Register

Hamilton North Public Library

209 W Brinton
Cicero, IN 46034

From: 7/1/2013 **To:** 7/31/2013

Date	Account	Office/Dept/Fund					Total:		
							\$54.48		
100.10.03.14			Professional Services	Name of Claimant	PO	Claim #	Amount	Check#	Notes
7/15/2013	Indiana State Library		Indiana State Library		8267	\$250.00	13466	Annual INfoExpress Billing - July 2013 - June 2014	
7/29/2013	State of Indiana		State of Indiana		8303	\$7.00	13480	Background Check	
							Total:		\$257.00
100.10.03.27			Communication & Transportation-	Name of Claimant	PO	Claim #	Amount	Check#	Notes
7/15/2013	Davidson Titles, Inc.		Davidson Titles, Inc.		8274	\$6.25	13473	Freight	
7/15/2013	Morgan Birge' & Associates, Inc.		Morgan Birge' & Associates, Inc.		8276	\$50.00	13475	Phone Maintenance - July	
7/29/2013	Superior Lamp, Inc.		Superior Lamp, Inc.		8299	\$26.85	13476	Freight	
7/29/2013	Creative Product Source		Creative Product Source		8302	\$27.44	13479	Shipping	
7/29/2013	The Library Store		The Library Store		8308	\$13.11	13485	Shipping	
7/29/2013	Neutron Industries, Inc.		Neutron Industries, Inc.		8309	\$17.60	13486	Shipping	
7/29/2013	Cardmember Service		Cardmember Service		8315	\$12.11	13492	Shipping, HamCo Director's Luncheon	
7/29/2013	Amy Wolfe - Petty Cash Reimbursement		Amy Wolfe - Petty Cash Reimbursement		8316	\$6.78	13493	Mileage Reimb. - Amy Budget Workshop	
7/31/2013	Frontier		Frontier		8327	\$400.12	13504	Cicero Phone & Fax	
7/31/2013	Baker & Taylor Books		Baker & Taylor Books		8328	\$22.57	13505	Shipping	
							Total:		\$582.83
100.10.03.51			Utilities-Gas-Cicero	Name of Claimant	PO	Claim #	Amount	Check#	Notes
7/31/2013	Vectren Energy Delivery		Vectren Energy Delivery		8326	\$149.92	13503		
							Total:		\$149.92
100.10.03.52			Utilities-Electricity-Cicero	Name of Claimant	PO	Claim #	Amount	Check#	Notes
7/29/2013	Duke Energy		Duke Energy		8311	\$2,127.81	13488		
							Total:		\$2,127.81
100.10.03.53			Utilities-Water-Cicero	Name of Claimant	PO	Claim #	Amount	Check#	Notes
7/29/2013	Cicero Municipal Utilities		Cicero Municipal Utilities		8306	\$131.37	13483		
							Total:		\$131.37

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Disbursement Register
Hamilton North Public Library
 209 W Brinton
 Cicero, IN 46034

From: 7/1/2013 **To:** 7/31/2013

Date	Account	Office/Dept/Fund	Name of Claimant	PO	Claim #	Amount	Check#	Notes
100.10.03.54 Utilities-Waste Disposal-Cicero								
7/31/2013	Republic Services #761		Republic Services #761		8325	\$125.42	13502	
					Total:	\$125.42		
100.10.03.63 Repairs & Maintenance-Cicero								
7/15/2013	Comfort Systems USA		Comfort Systems USA		8271	\$2,272.82	13470	Repair A/C after storm
7/29/2013	Keller Lawn & Landscape, Inc.		Keller Lawn & Landscape, Inc.		8301	\$1,300.00	13478	Pruned 19 Crabapple Trees
7/31/2013	Comfort Systems USA		Comfort Systems USA		8317	\$327.50	13494	HVAC Repair
7/31/2013	Comfort Systems USA		Comfort Systems USA		8317	\$2,635.33	13494	Replace Valve & Coil - HVAC
					Total:	\$6,535.65		
100.10.03.91 Dues & Memberships								
7/29/2013	Sam's Club		Sam's Club		8314	\$45.00	13491	1 Yr Membership
					Total:	\$45.00		
100.10.04.51 Books-Adult-Cicero								
7/29/2013	Gale/CENGAGE Learning		Gale/CENGAGE Learning		8304	\$19.46	13481	
7/29/2013	GECRB/Amazon		GECRB/Amazon		8313	\$8.99	13490	
7/29/2013	Army Wolfe - Petty Cash Reimbursement		Army Wolfe - Petty Cash Reimbursement		8316	\$5.00	13493	
7/31/2013	Baker & Taylor Books		Baker & Taylor Books		8328	\$1,142.19	13505	
					Total:	\$1,175.64		
100.10.04.52 Books-Young Adult-Cicero								
7/31/2013	Baker & Taylor Books		Baker & Taylor Books		8328	\$309.63	13505	
7/31/2013	Junior Library Guild		Junior Library Guild		8331	\$14.25	Trsf 1	Transfer from Children's Books
					Total:	\$323.88		
100.10.04.53 Books-Childrens-Cicero								
7/15/2013	Davidson Titles, Inc.		Davidson Titles, Inc.		8274	\$78.13	13473	
7/29/2013	GECRB/Amazon		GECRB/Amazon		8313	\$6.29	13490	
7/31/2013	Baker & Taylor Books		Baker & Taylor Books		8328	\$588.01	13505	
7/31/2013	Junior Library Guild		Junior Library Guild		8331	(\$14.25)	Trsf 1	Transfer to YA

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Disbursement Register
Hamilton North Public Library
 209 W Brinton
 Cicero, IN 46034

From: 7/1/2013 **To:** 7/31/2013

Date	Account	Office/Dept/Fund	Name of Claimant	PO	Claim #	Amount	Check#	Notes
						Total:		\$658.18
100.10.04.60	Newspapers & Periodicals							
7/29/2013	Hamilton County North Reporter		Hamilton County North Reporter		8312	\$72.00	13489	1 Yr Subscription
7/29/2013	Cardmember Service		Cardmember Service		8315	\$19.97	13492	
7/31/2013	BackHome Magazine		BackHome Magazine		8320	\$21.97	13497	1 Yr Renewal
						Total:		\$113.94
100.10.04.71	Non-Print-Vid/DVD							
7/29/2013	GECRB/Amazon		GECRB/Amazon		8313	\$651.49	13490	
7/29/2013	Cardmember Service		Cardmember Service		8315	\$18.96	13492	
						Total:		\$670.45
100.20.02.31	Atlanta Programming							
7/15/2013	MPLC - Motion Picture Licensing Corp.		MPLC - Motion Picture Licensing Corp.		8269	\$26.02	13468	25% of Movie Lic. Fee
						Total:		\$26.02
100.20.03.28	Communication & Transportation							
7/15/2013	Davidson Titles, Inc.		Davidson Titles, Inc.		8274	\$4.55	13473	Freight
7/31/2013	Endeavor Communications		Endeavor Communications		8322	\$72.13	13499	Atlanta Phone & Fax
						Total:		\$76.68
100.20.03.51	Utilities-Gas-Atlanta							
7/31/2013	Vectren Energy Delivery		Vectren Energy Delivery		8326	\$18.19	13503	
						Total:		\$18.19
100.20.03.52	Utilities-Electricity-Atlanta							
7/31/2013	Duke Energy		Duke Energy		8321	\$216.84	13498	
						Total:		\$216.84
100.20.03.53	Utilities-Water-Atlanta							
7/31/2013	Atlanta Utilities		Atlanta Utilities		8324	\$99.62	13501	

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Friday, August 09, 2013

Disbursement Register
Hamilton North Public Library
 209 W Brinton
 Cicero, IN 46034

From: 7/1/2013 **To:** 7/31/2013

Date	Account	Office/Dept/Fund	Name of Claimant	PO	Claim #	Amount	Check#	Notes
						Total:		\$99.62
100.20.03.63	Repairs & Maintenance-Atlanta							
7/15/2013	Chris Davis		Chris Davis		8266	\$315.00	13465	Atlanta Lawn Mowing
7/31/2013	Brandon Davis		Brandon Davis		8332	(\$315.00)	VOID 13446	VOID - payment went to another family member
						Total:		\$0.00
100.20.04.51	Books-Adult-Atlanta							
7/31/2013	Baker & Taylor Books		Baker & Taylor Books		8328	\$197.69	13505	
						Total:		\$197.69
100.20.04.52	Books-Young Adult-Atlanta							
7/31/2013	Davidson Titles, Inc.		Davidson Titles, Inc.		8323	\$19.14	13500	
7/31/2013	Baker & Taylor Books		Baker & Taylor Books		8328	\$9.98	13505	
						Total:		\$29.12
100.20.04.53	Books-Childrens-Atlanta							
7/15/2013	Davidson Titles, Inc.		Davidson Titles, Inc.		8274	\$56.85	13473	
						Total:		\$56.85
						Total for Fund# 100		\$49,118.85
Fund 110								
110.10.03.01	LIRF - Repairs & Maintenance							
7/15/2013	Canon Solutions America, Inc.		Canon Solutions America, Inc.		8265	\$546.08	13464	Staff Copier
7/15/2013	Ricoh USA, Inc.		Ricoh USA, Inc.		8272	\$230.73	13471	Patron Copier Charges
						Total:		\$776.81
						Total for Fund# 110		\$776.81
Fund 140								
140.10.03.01	State Technology Fund Grant							
7/31/2013	ENA Services LLC		ENA Services LLC		8319	\$762.50	13496	

Friday, August 09, 2013

Disbursement Register
Hamilton North Public Library
 209 W Brinton
 Cicero, IN 46034

From: 7/1/2013 **To:** 7/31/2013

Date Account Office/Dept/Fund

Total: \$762.50

Total for Fund# 140 \$762.50

Fund 160

160.10.04.01	Rainy Day - Furniture & Equipme	Name of Claimant	PO	Claim #	Amount	Check#	Notes
7/29/2013	Cardmember Service	Cardmember Service		8315	\$64.70	13492	Plants for Landscaping
					Total:	\$64.70	

Total for Fund# 160 \$64.70

Fund 200

200.10.01.01	Federal Withholding	Name of Claimant	PO	Claim #	Amount	Check#	Notes
7/31/2013	Community Bank	Community Bank		8297	\$1,290.18		ly Withholdings
					Total:	\$1,290.18	

200.10.01.02	FICA Withheld	Name of Claimant	PO	Claim #	Amount	Check#	Notes
7/31/2013	Community Bank	Community Bank		8297	\$1,891.47		ly Withholdings
					Total:	\$1,891.47	

200.10.01.03	Medicare Withheld	Name of Claimant	PO	Claim #	Amount	Check#	Notes
7/31/2013	Community Bank	Community Bank		8297	\$442.40		ly Withholdings
					Total:	\$442.40	

200.10.01.04	State/County Withheld	Name of Claimant	PO	Claim #	Amount	Check#	Notes
7/31/2013	Indiana Department of Revenue	Indiana Department of Revenue		8298	\$1,369.61		te Withholdings
					Total:	\$1,369.61	

200.10.01.09	457 Plan Withheld	Name of Claimant	PO	Claim #	Amount	Check#	Notes
7/31/2013	Hartford Life & Annuity Insurance Company	Hartford Life & Annuity Insurance Company		8215	\$136.15	7/2	457 Plan
7/31/2013	Hartford Life & Annuity Insurance Company	Hartford Life & Annuity Insurance Company		8264	\$135.04	7/16	457 Plan
7/31/2013	Hartford Life & Annuity Insurance Company	Hartford Life & Annuity Insurance Company		8296	\$136.03	7/29	457 Plan

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Disbursement Register
Hamilton North Public Library
 209 W Brinton
 Cicero, IN 46034

From: 7/1/2013 To: 7/31/2013

Date	Account	Office/Dept/Fund						
					Total:	\$407.22		
200.10.01.11	457 Plan Loan		Name of Claimant	PO	Claim #	Amount	Check#	Notes
7/31/2013	Hartford Life & Annuity Insurance Company		Hartford Life & Annuity Insurance Company		8215	\$20.71	7/2 457 Plan	
7/31/2013	Hartford Life & Annuity Insurance Company		Hartford Life & Annuity Insurance Company		8264	\$20.71	7/16 457 Plan	
7/31/2013	Hartford Life & Annuity Insurance Company		Hartford Life & Annuity Insurance Company		8296	\$20.71	7/29 457 Plan	
					Total:	\$62.13		
					Total for Fund# 200	\$5,463.01		
Fund 300								
300.10.00.03	Gift Fund - Unrestricted		Name of Claimant	PO	Claim #	Amount	Check#	Notes
7/15/2013	Samuel Mitchel		Samuel Mitchel		8268	\$50.00	13467	Library Certification - Reimbursement
7/29/2013	Creative Product Source		Creative Product Source		8302	\$100.00	13479	Candy for 4th of July
7/29/2013	Cardmember Service		Cardmember Service		8315	\$56.34	13492	
					Total:	\$206.34		
300.10.02.03	Gift Fund - Summer Reading		Name of Claimant	PO	Claim #	Amount	Check#	Notes
7/15/2013	Cicero Parks Department		Cicero Parks Department		8270	\$45.52	13469	SR Pool Party
7/29/2013	Sheri Wallace		Sheri Wallace		8305	\$8.14	13482	Programing Supplies
7/29/2013	Cardmember Service		Cardmember Service		8315	\$145.01	13492	SR Prize & Programing
					Total:	\$198.67		
300.10.02.06	Gift Fund - Programming		Name of Claimant	PO	Claim #	Amount	Check#	Notes
7/29/2013	Cardmember Service		Cardmember Service		8315	\$6.46	13492	Food for Teen Program
					Total:	\$6.46		
300.10.02.10	Gift Fund - Amazon Sales		Name of Claimant	PO	Claim #	Amount	Check#	Notes
7/29/2013	Cardmember Service		Cardmember Service		8315	\$66.17	13492	Shipping
					Total:	\$66.17		
300.10.04.20	Gift Fund - Friends Slush Fund Ci		Name of Claimant	PO	Claim #	Amount	Check#	Notes

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Disbursement Register
Hamilton North Public Library
209 W Brinton
Cicero, IN 46034

From: 7/1/2013 **To:** 7/31/2013

Date	Account	Office/Dept/Fund				
7/29/2013	Cardmember Service	Cardmember Service	8315	\$140.65	13492	Pop, Water, Bday Cake, Gift Card for Allison, Flowers for Bev
				Total:		\$140.65

300.20.04.02	Gift Fund - Friends DVD Fund -	Name of Claimant	PO	Claim #	Amount	Check#	Notes
7/29/2013	GECEB/Amazon	GECEB/Amazon		8313	\$14.96	13490	
				Total:	\$14.96		

Total for Fund# 300 \$633.25

Total Amount of Claims: \$56,819.12

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Register Of Claims
Hamilton North Public Library
 209 W Brinton
 Cicero, IN 46034

8/15/2013

From: 7/1/2013 To: 7/31/2013

Claim Number	Vendor Number / Name	PO Number	Check Number	Check Date	Amount of Claim
8215	Hartford Life & Annuity Insurance Company				\$367.21
8264	Hartford Life & Annuity Insurance Company				\$364.99
8265	Canon Solutions America, Inc.				\$546.08
8266	Chris Davis				\$315.00
8267	Indiana State Library				\$250.00
8268	Samuel Mitchel				\$50.00
8269	MPLC - Motion Picture Licensing Corp.				\$104.10
8270	Cicero Parks Department				\$100.00
8271	Comfort Systems USA				\$2,272.82
8272	Ricoh USA, Inc.				\$230.73
8273	Geoffrey Davis				\$50.00
8274	Davidson Titles, Inc.				\$145.78
8275	Quill Corporation				\$55.78
8276	Morgan Biige' & Associates, Inc.				\$50.00
8296	Hartford Life & Annuity Insurance Company				\$366.97
8297	Community Bank				\$5,957.92
8298	Indiana Department of Revenue				\$1,369.61
8299	Superior Lamp, Inc.				\$563.25
8300	Gerald Terry				\$140.00
8301	Keller Lawn & Landscape, Inc.				\$1,300.00
8302	Creative Product Source				\$127.44
8303	State of Indiana				\$7.00
8304	Gale/CENGAGE Learning				\$19.46
8305	Sheri Wallace				\$8.14
8306	Cicero Municipal Utilities				\$131.37
8307	Supply Warehouse, Inc.				\$53.95
8308	The Library Store				\$183.88
8309	Neutron Industries, Inc.				\$166.60
8310	Quill Corporation				\$88.15
8311	Duke Energy				\$2,127.81
8312	Hamilton County North Reporter				\$72.00
8313	GEORB/Amazon				\$681.73
8314	Sam's Club				\$45.00
8315	Cardmember Service				\$663.78
8316	Amy Wolfe - Petty Cash Reimbursement				\$22.36
8317	Comfort Systems USA				\$2,962.83
8318	Sullivan Hardware				\$42.54
8319	ENA Services LLC				\$762.50

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Register Of Claims
Hamilton North Public Library
209 W Brinton
Cicero, IN 46034

8/15/2013

From: 7/1/2013 **To:** 7/31/2013

Claim Number	Vendor Number / Name	PO Number	Check Number	Check Date	Amount of Claim
8320	BackHome Magazine				\$21.97
8321	Duke Energy				\$216.84
8322	Endeavor Communications				\$72.13
8323	Davidson Titles, Inc.				\$19.14
8324	Atlanta Utilities				\$99.62
8325	Republic Services #761				\$125.42
8326	Vectren Energy Delivery				\$168.11
8327	Frontier				\$400.12
8328	Baker & Taylor Books				\$2,270.07
8329	HNPL Friends				\$96.25
8330	Lori King				(\$60.00)
8331	Junior Library Guild				\$0.00
8332	Brandon Davis				(\$315.00)
8333	Community Bank				\$11.50
8334	Community Bank				\$11.10

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Register Of Claims
Hamilton North Public Library
 209 W Brinton
 Cicero, IN 46034

8/15/2013

From: 7/1/2013 To: 7/31/2013

Claim Number	Vendor Number / Name	PO Number	Check Number	Check Date	Amount of Claim
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I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-6.

8/15, 2013

Laura Holliday
 Fiscal Officer

Allowance of Vouchers

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in Lieu of signing each claim the governing body is allowing.)

We have examined the claims listed on the foregoing Register of Claims, consisting of 3 pages, and except for claims not allowed as shown on the Register, such claims are hereby allowed in the total amount of \$25,904.05. Dated 8/15/2013

Emily Beechler
 Emily Beechler

 Steve Griffith

Emily Holt
 Melissa Martin

 Sharon Bislich

Laura Holliday
 Laura Holliday

Mike Jenkins
 Mike Jenkins

Board Members

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Payroll Claim Register
Hamilton North Public Library
 209 W Brinton
 Cicero, IN 46034
 From: 7/1/2013 To: 7/31/2013

Claim Number	ID	Payee	Gross Pay	Check Number	Amount of Claim
8196			\$122.01	DD8196	\$109.00
8197			\$243.02	DD8197	\$222.00
8198			\$677.23	DD8198	\$559.80
8199			\$630.00	DD8199	\$489.48
8200			\$52.48	DD8200	\$48.47
8201			\$2,120.19	DD8201	\$1,810.35
8202			\$543.12	DD8202	\$471.95
8203			\$588.17	DD8203	\$490.37
8204			\$224.71	DD8204	\$187.63
8205			\$402.05	DD8205	\$345.29
8206			\$607.17	DD8206	\$505.20
8207			\$326.35	DD8207	\$262.07
8208			\$979.89	DD8208	\$826.36
8209			\$116.55	DD8209	\$103.80
8210			\$343.30	DD8210	\$276.11
8211			\$1,084.78	DD8211	\$868.81
8212			\$448.12	DD8212	\$374.28
8213			\$598.70	DD8213	\$498.58
8214			\$454.84	DD8214	\$286.45
8247			\$172.50	DD8247	\$153.40
8248			\$151.02	DD8248	\$137.96
8249			\$729.27	DD8249	\$600.37
8250			\$630.00	DD8250	\$489.48
8251			\$2,120.19	DD8251	\$1,810.35
8252			\$590.56	DD8252	\$492.24
8253			\$133.17	DD8253	\$107.12
8254			\$362.42	DD8254	\$314.41
8255			\$631.12	DD8255	\$523.86
8256			\$453.84	DD8256	\$359.84
8257			\$968.73	DD8257	\$816.84
8258			\$111.04	DD8258	\$98.97
8259			\$543.53	DD8259	\$426.40
8260			\$1,058.88	DD8260	\$849.23
8261			\$436.05	DD8261	\$363.66

23

Claim Number	ID	Payee	Gross Pay	Check Number	Amount of Claim
8262			\$633.39	DD8262	\$525.63
8263			\$458.54	DD8263	\$289.33
8277			\$174.28	DD8277	\$154.96
8278			\$38.85	DD8278	\$35.88
8279			\$134.34	DD8279	\$113.22
8280			\$670.00	DD8280	\$554.16
8281			\$630.00	DD8281	\$489.48
8282			\$62.48	DD8282	\$57.70
8283			\$2,120.19	DD8283	\$1,810.35
8284			\$602.66	DD8284	\$501.67
8285			\$258.78	DD8285	\$217.60
8286			\$328.60	DD8286	\$288.05
8287			\$573.50	DD8287	\$478.93
8288			\$336.93	DD8288	\$270.29
8289			\$979.76	DD8289	\$826.26
8290			\$71.87	DD8290	\$64.51
8291			\$585.45	DD8291	\$456.98
8292			\$1,080.97	DD8292	\$865.94
8293			\$426.13	DD8293	\$354.94
8294			\$633.66	DD8294	\$525.83
8295			\$459.69	DD8295	\$290.22

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Claim Number	ID	Payee	Gross Pay	Check Number	Amount of Claim
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\$30,915.07

\$25,452.06

200.10.01.01	Federal Withholding	\$1,290.18	200.10.01.02	FICA Withheld	\$1,891.47
200.10.01.03	Medicare Withheld	\$442.40	200.10.01.04	State/County Withheld	\$1,369.61
200.10.01.09	457 Plan Withheld	\$407.22	200.10.01.11	457 Plan Loan	\$62.13

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-6.

8/15, 2013


Fiscal Officer

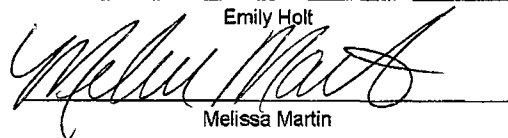
Allowance of Vouchers

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in Lieu of signing each claim the governing body is allowing.)

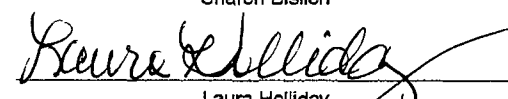
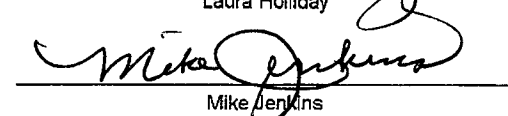
We have examined the claims listed on the foregoing Register of Claims, consisting 3 pages, and except for claims not allowed as shown on the Register, such claims are hereby allowed in the total amount of \$25,452.06 Dated 8/15/2013


Emily Beechler

Steve Griffith

Emily Holt

Melissa Martin

Sharon Bislich


Laura Holliday

Mike Jenkins

Board Members

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**Hamilton North Public Library
Gift Fund Checking (300)
Balance as of July 31, 2013**

	Unrestricted Gift Fund	Friends Slush Fund Cicero	Programming Gift Fund	Atlanta Feasibility Study Gift Fund	Kiwanis Children's Computer Lab	Friends Summer Reading Gift Fund	Kiwanis Summer Reading Gift Fund	Total Summer Reading Gift Funds	Friends Photo Contest Gift Fund
Ending Balance (12/31/12)	\$ 937.96	\$ 0.00	\$ 0.07	\$ -	\$ 198.00	\$ (23.12)	\$ -	\$ (23.12)	\$ -
2013 YTD Receipts	\$ -	\$ 127.47	\$ 470.73	\$ 2,000.00	\$ -	\$ 2,041.50	\$ 250.00	\$ 2,291.50	\$ -
2013 YTD Disbursements	\$ (893.04)	\$ (127.47)	\$ (330.61)	\$ (1,930.00)	\$ -	\$ (1,998.38)	\$ (198.67)	\$ (2,197.05)	\$ -
Ending Balance	\$ 44.92	\$ 0.00	\$ 140.19	\$ 70.00	\$ 198.00	\$ 20.00	\$ 51.33	\$ 71.33	\$ -

	Gift Fund Amazon Sales	Tess Gerritsen Author Visit Gift Fund	Friends DVD Gift Fund Atlanta	Summer Reading Walmart Gift Fund	Legacy Grant Board Retreat	YA Books Gift Fund	Lois Costomiris Memorial Gift Fund	Northern HamCo Prevention Coalition Gift Fund	ENDING BALANCE
Ending Balance (12/31/12)	\$ 43.46	\$ -	\$ 321.42	\$ -	\$ -	\$ -	\$ 295.00	\$ -	\$ 1,772.79
2013 YTD Receipts	\$ 767.32	\$ 250.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,907.02
2013 YTD Disbursements	\$ (765.87)	\$ -	\$ (24.95)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (6,268.99)
Ending Balance	\$ 44.91	\$ 250.00	\$ 296.47	\$ -	\$ -	\$ -	\$ 295.00	\$ -	\$ 1,410.82

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**Hamilton North Public Library
Edward Jones MasterCard Bill
June 14, 2013 - July 15, 2013**

	Emily	Sam	Sheri	Amy	James			
	<u>Crickmore</u>	<u>Mitchel</u>	<u>Wallace</u>	<u>Wolfe</u>	<u>Roy</u>		<u>TOTAL</u>	
Communication & Transportation - Cicero		\$ 9.71		\$ 2.40			\$ 12.11	Shipping, HamCo Library Director's Luncheon
Gift Fund - Amazon Sales				\$ 66.17			\$ 66.17	Shipping
Gift Fund - Friends Slush Fund Cicero				\$ 140.65			\$ 140.65	Pop & Water, Cake for July Bdays Gift Card for Allison, Flowers for Bev
Gift Fund - Friends Summer Reading			\$ 145.01	\$ -			\$ 145.01	SR Prize, SR Programming
Gift Fund - Programming	\$ 6.46						\$ 6.46	Food for Teen Program
Newspapers & Periodicals				\$ 19.97			\$ 19.97	Magazine Renewals
Non-Print DVD & Videos	\$ 18.96						\$ 18.96	DVDs
Operating Supplies					\$ 128.25		\$ 128.25	Gas for Mower, Boards, Lightbulbs, Weed Killer
Other Fees						\$ 56.34	\$ 56.34	Late Fees
Programming - YA Cicero	\$ 5.16						\$ 5.16	Cups for Program
Rainy Day - Furniture & Equipment				\$ 64.70			\$ 64.70	Landscaping Plants
TOTAL	\$ 30.58	\$ 9.71	\$ 145.01	\$ 293.89	\$ 128.25	\$ 56.34	\$ 663.78	

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July 2013 Director's Report

I. Technology

A. Telephone issues: initially thought was Frontier Communications responsibility outside of building as previous repairs have indicated. Turned out to be a bad circuit board in multi-line system. Morgan Birgé & Associates made repairs.

II. Facilities

A. Closed: Independence Day. We were open the weekend of the LOML. Seemed to be appreciated by patrons and event attendees. Bathroom facilities were not that bad on Saturday or Sunday.

III. Staff

- A. Emily Crickmore (Adult & YA Program coordinator): Has worked for HNPL for 3 years.
- B. Rebecca Wallace (substitute circulation clerk): gave notice that she will be heading back to college.
- C. Conducted interviews for the part-time circulation position. Kim Trout of Cicero has been hired.

IV. MISC.

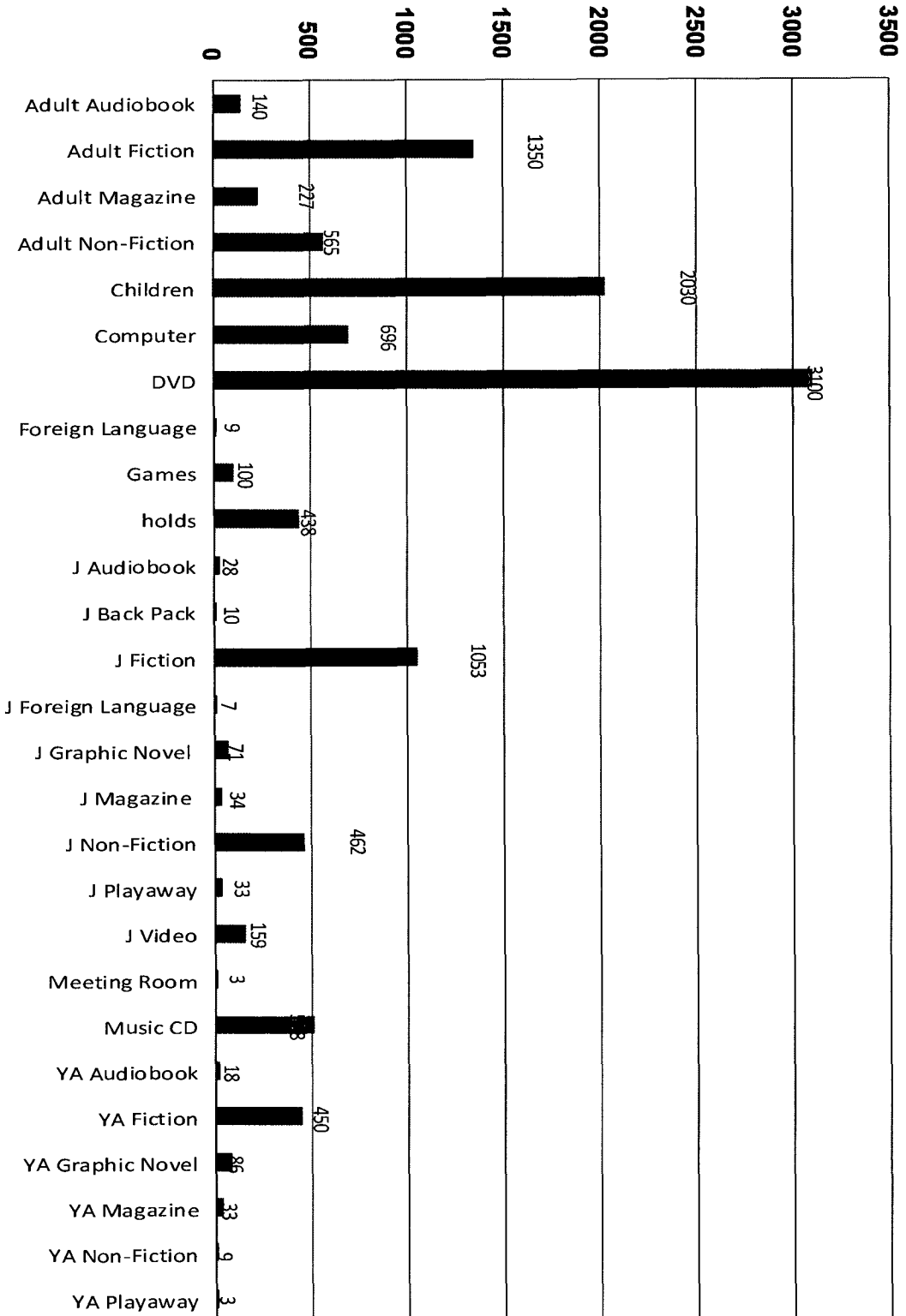
- A. 7/3: Attended Small and Medium-Sized Library meeting (finalized upcoming fall conference).
- B. 7/8: Amy and I attended the budget workshop with DLGF representative in Noblesville.
- C. 7/15: Attended Partners & Friends meeting. Getting a better handle on mission of the group, member drive, events to focus on, etc.

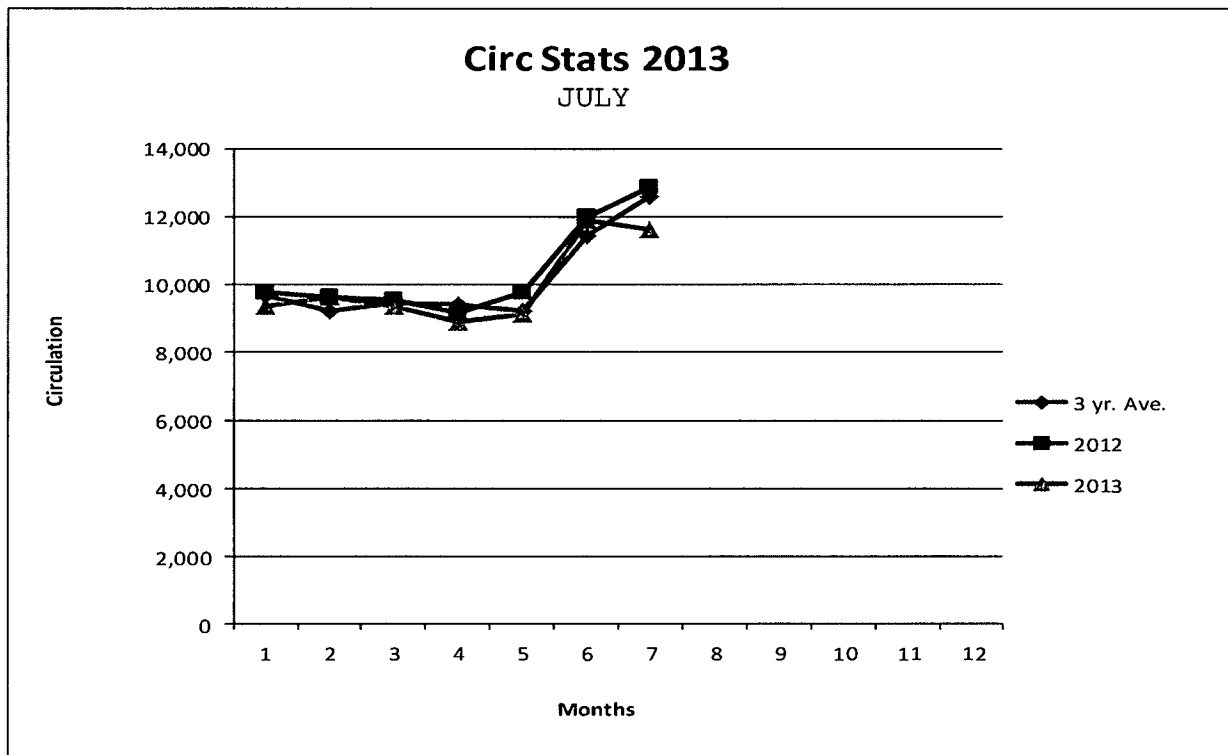
V. Looking Forward

- A. 2014 Budget publication.
- B. Implementing positive changes.

Samuel Mitchel

July 2013





	Jul-13	Jul-12	3 Years Average
Circulation			
Atlanta	1018	440	
Cicero	10604	12,427	
Total	11,622	12,867	12,609
In-House Use			
Atlanta	24	18	
Cicero	48	165	
Total	72	183	
Transits Sent			
Atlanta	82	171	
Cicero	330	795	
Total		966	
Transits Received			
Atlanta	41	252	
Cicero	265	755	
Total		1017	
Databases			
Freegal	68		
Overdrive	347	243	
Tumblebooks	--	24	
World Book	--		

July 2013 was much lower than July 2012. Freegal and Overdrive usage, however, are showing considerable usage with a 43% increase in Overdrive from last year.

Sam Mitchel

ATLANTA JULY 2013 BOARD REPORT

The summer reading finale was something we have done for a few years. We had a root beer float party. Someone donated all of the ice cream and root beer so we didn't have to worry about costs.

Our shrubs were trimmed for free because I had an individual who needed to do a few hours of community service.

STATISTICS

Name of Program	Number of Times	Attendance	Cost
Story/Crafts	1	13	0
Zentangle Art Lessons	3	9	0
Crochet/Quilt	5	33	0
Summer Reading Finale	1	43	0
Tuesday Movie	5	49	0
TOTALS	15	147	0

Mary Palmiero

August 8, 2013

Moonlight Movies @ the Pavilion Jack the Giant Slayer, rated PG-13 7/26	1	43	0	0
Paint Like O'Keeffe 7/31	1	4	0	0
Non-Library uses of Meeting Rooms	6	N/A	0	0
TOTAL Library Programs	20	176	50	.28

Deanna Leonard's art students displayed some of their work from their classes. Many of the artists are in elementary school, and the display (and particularly the reception) drew quite a crowd.

There were a few classes canceled due to lack of registrations, but the instructors will continue to try.

Musician Geoff Davis and his ukulele drew a crowd, and he encouraged audience participation by having a sing-a-long. It was great fun, and the patrons in attendance really enjoyed it.

Summer reading stats:

109 adults registered

75 participated

47 completed the program

Coming up: Moonlight Movies @ the Pavilion, Atlanta Music Hall Band, golf cart safety with CPD, Friends Photo Contest

Emily Crickmore



Hamilton North Public Library Young Adult Department July 2013

Program	# of Times	Attendance	Cost	Cost per Attendee
Teen Hang Out 7/8	1	7	0	0
Moonlight Movies @ the Pavilion (Oz the Great & Powerful, rated PG) 7/12	1	35	0	0
Saturday @ the Movies (Admission, rated PG-13) 7/13	1	2	0	0
Teen Advisory Board 7/17	1	5	0	0
ACE Video Game Club 7/17	1	6	0	0
Total programs	5	54	0	0

Deanna canceled her teen art classes in July due to a lack of attendance. Many of the regular attendees were on vacation. Classes will resume in September.

The Teen Hang Out wasn't a smashing success in terms of attendance, but the kids who came had a great time. We watched Clue, then played Trivial Pursuit.

Once again, I had only girls for ACE, and they had a great time. We played Just Dance on the Wii, which was a big hit. I even got in on the action. There are even photos floating around somewhere.

Coming up: Moonlight Movies @ the Pavilion, TAB/ACE

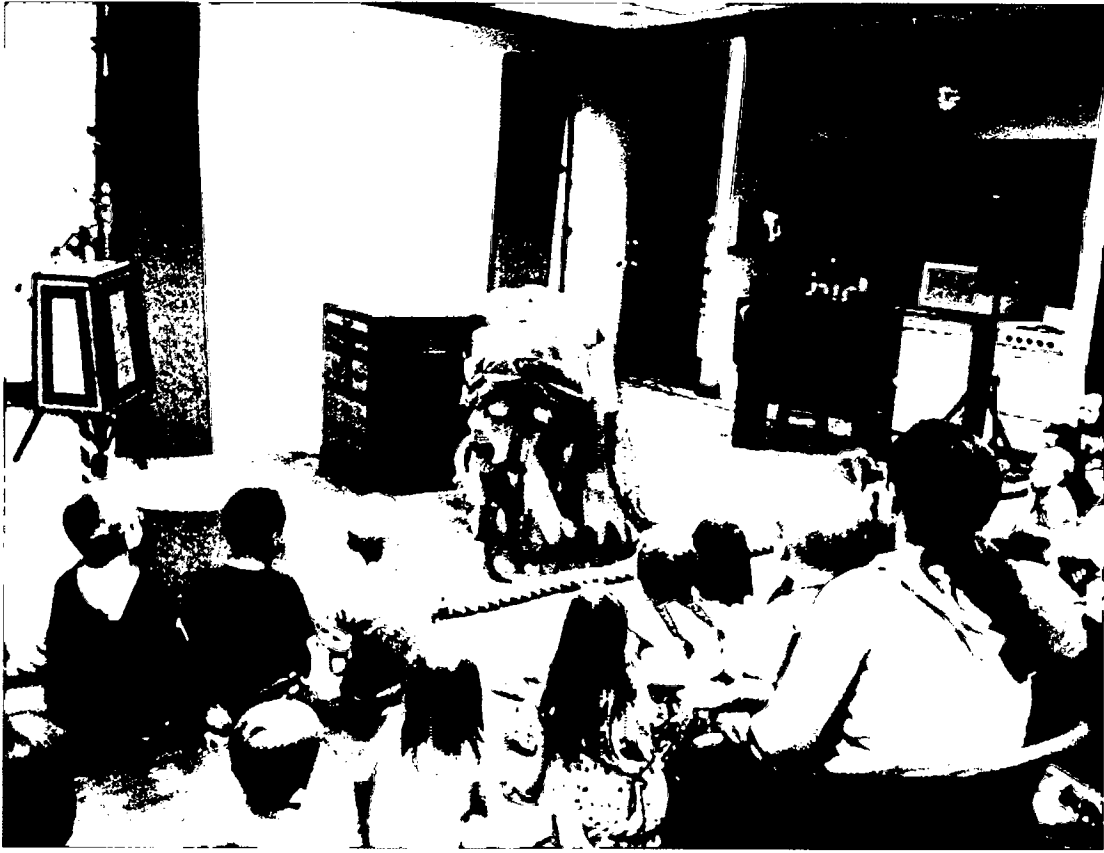
Emily Crickmore

Hamilton North Public Library
Children's Department
July 2013

Program	Age Group	# of Times	Attendance	Cost	Cost per attendee
Story Time	Preschool	6	81	0	0
Story Time	CCC Preschool	4	63	0	0
Artsy Crafts	School Age	3	7	0	0
Root of the Library	School Age	1	10	17.95	1.80
Gardening for Kids	School Age	1	10	0	0
HHSC Summer Camp	School Age	4	60	66.17	1.10
Movies	All Ages	4	44	7.00	.15
Puppet Show	All Ages	1	65	250.00	3.85
Ronald McDonald	All Ages	1	12	0	0
Pool Party	All Ages	1	64	100.00	1.56
Totals		26	416	\$441.12	

We have just finished another successful Summer Reading program. We had 436 total registrants. We had 72% participation library wide. That means we had at least 314 patrons log their reading. We had 48% of our participants complete the program. This is our highest completion rate to date. We had a wide range of programming this summer. We had magic, puppets, gardening, Ronald McDonald, Thunder Cake and even root vegetables. We had art, movies and story times. From June 4 through July 31 the Children's Department hosted a total of 50 programs with overall attendance of 817 patrons. It has been a fun and busy summer at HNPL.

Sheri Wallace
Children's Department





H.N.P.L

Monthly Maintenance Report

JULY 2013

The remaining arborvitae have been trimmed and cut back as planned.

The mulching has been completed with a total of 8 yards applied.

Rotting wood at the base of the posts on the pavilion stage was removed and replaced. It has been caulked and repainted. It not only improved the appearance but hopefully will seal off the brickwork at the bottom and stop the vandalism on the bricks.

There have been some large stains on the new carpet squares in the meeting rooms but they have been removed quickly and completely with the carpet cleaning machine. It appears that the carpet will handle the wear and tear without any problem.

The 19 ornamental trees, 13 in front and 6 in back, have been trimmed as scheduled. They will fill in and in the spring should be recovered to their intended shape.

Looking forward:

Will work on grass with fertilizer, weed control, seed and sod to remove the crab grass and fill in bare areas.

Jim Roy

**COMMITMENT TO JOIN INDIANA STATE LIBRARY CONSORTIUM FOR
PUBLIC LIBRARY INTERNET ACCESS for
FUNDING YEAR JULY 1, 2014 THROUGH JUNE 30, 2015**

WHEREAS, the board of the Hamilton North Public Library has determined that it is beneficial to its operations to join the Indiana State Library Consortium for Public Library Internet Access; and

WHEREAS, the board recognizes that being part of the Indiana State Library Consortium for Public Library Internet Access requires following certain rules, including:

1. Filtering all computers in order to receive the e-Rate discount on vendor invoices (If the library chooses not to filter, they can be in the consortium and not receive e-rate discount, but may be eligible for reimbursement from State Technology Grant Fund.);
2. ensuring that the total cost of non e-rate services is included in at least one fund budget;
3. assuming financial responsibility for non-eRate portion that may not be covered by the State Technology Grant Fund;
4. working with AdTec in the filing of all forms, except Form 470, with the Universal Service Administrative Company Schools & Libraries Division; and

WHEREAS, the board acknowledges that by joining the Indiana State Library Consortium for Public Library Internet Access it receives certain benefits and that by opting out of the consortium, or by failing to abide by the Consortium rules, the library will lose the benefits.

NOW THEREFORE BE IT RESOLVED that the library shall be a member of the Indiana State Library Consortium for Public Library Internet Access and, as a member, the library shall abide by the rules of the Indiana State Library Consortium for Public Library Internet Access.

DULY ADOPTED by the Board of Trustees of the Hamilton North Public Library at its regular meeting held on the 15 day of August, 2013, at which meeting a quorum was present.

NAY

AYE

Melvin M. A.

Erin Beach

Michael E. Jenkins
Laure Walden

ATTEST:

Michael E. Jenkins

Secretary

Budget Form 1 - Budget Estimate

Year: 2014 County: Hamilton Unit: Hamilton North Public Library

Fund	Department	Category	Sub-Category	Line Item Code	Line Item	Published	Adopted
0061 - RAINY DAY	NO DEPARTMENT	SERVICES AND CHARGES	Repairs and Maintenance		Buildings and Structures	\$40,000	\$0
0061 - RAINY DAY	NO DEPARTMENT	CAPITAL OUTLAYS	Machinery, Equipment, and Vehicles		Furniture & Equipment	\$10,000	\$0
0061 - RAINY DAY Total						\$50,000	\$0
0101 - GENERAL	NO DEPARTMENT	PERSONAL SERVICES	Salaries and Wages		Salary of Assistants	\$199,000	\$0
0101 - GENERAL	NO DEPARTMENT	PERSONAL SERVICES	Salaries and Wages		Salary of Librarian	\$55,125	\$0
0101 - GENERAL	NO DEPARTMENT	PERSONAL SERVICES	Salaries and Wages		Salary of Treasurer	\$500	\$0
0101 - GENERAL	NO DEPARTMENT	PERSONAL SERVICES	Salaries and Wages		Wages of Janitors	\$28,000	\$0
0101 - GENERAL	NO DEPARTMENT	PERSONAL SERVICES	Employee Benefits		Other Employee Benefits	\$30,300	\$0
0101 - GENERAL	NO DEPARTMENT	SUPPLIES	Office Supplies		Other Office Supplies	\$3,000	\$0
0101 - GENERAL	NO DEPARTMENT	SUPPLIES	Operating Supplies		Other Operating Supplies	\$5,548	\$0
0101 - GENERAL	NO DEPARTMENT	SUPPLIES	Other Supplies		Library Supplies	\$2,000	\$0
0101 - GENERAL	NO DEPARTMENT	SUPPLIES	Other Supplies		Programming	\$3,750	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Professional Services		Other Professional Services	\$13,000	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Communication and Transportation		Freight and Express	\$10,000	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Printing and Advertising		Advertising and Publication of Notices	\$1,000	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Printing and Advertising		Printing (Other than Office Supplies)	\$250	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Insurance		Other Insurance	\$9,700	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Utility Services		Electricity	\$25,000	\$0

Fund	Department	Category	Sub-Category	Line Item Code	Line Item	Published	Adopted
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Utility Services		Gas	\$9,000	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Utility Services		Waste Disposal Services	\$1,800	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Utility Services		Water	\$2,800	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Repairs and Maintenance		Buildings and Structures	\$14,000	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Rentals		Equipment	\$75	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Other Services and Charges		Dues	\$575	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Other Services and Charges		EBook Services & NP Databases	\$6,800	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Other Services and Charges		Other Fees	\$100	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Other Services and Charges		Taxes and Assessments	\$200	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Other Services and Charges		Transfer to Library Improvement Reserve Fund	\$10	\$0
0101 - GENERAL	NO DEPARTMENT	CAPITAL OUTLAYS	Machinery, Equipment, and Vehicles		Furniture & Equipment	\$2,000	\$0
0101 - GENERAL	NO DEPARTMENT	CAPITAL OUTLAYS	Books and Other Media		Adult Books	\$12,000	\$0
0101 - GENERAL	NO DEPARTMENT	CAPITAL OUTLAYS	Books and Other Media		Childrens Books	\$12,000	\$0
0101 - GENERAL	NO DEPARTMENT	CAPITAL OUTLAYS	Books and Other Media		Newspapers & Periodicals	\$4,500	\$0
0101 - GENERAL	NO DEPARTMENT	CAPITAL OUTLAYS	Books and Other Media		Non-Print Art Prints & Posters	\$100	\$0
0101 - GENERAL	NO DEPARTMENT	CAPITAL OUTLAYS	Books and Other Media		Non-Print Audio	\$1,500	\$0
0101 - GENERAL	NO DEPARTMENT	CAPITAL OUTLAYS	Books and Other Media		Non-Print DVD	\$6,500	\$0
0101 - GENERAL	NO DEPARTMENT	CAPITAL OUTLAYS	Books and Other Media		Non-Print Games	\$500	\$0
0101 - GENERAL	NO DEPARTMENT	CAPITAL OUTLAYS	Books and Other Media		Non-Print Music	\$900	\$0
0101 - GENERAL	NO DEPARTMENT	CAPITAL OUTLAYS	Books and Other Media		Reference Books	\$900	\$0
0101 - GENERAL	NO DEPARTMENT	CAPITAL OUTLAYS	Books and Other Media		YA Books	\$4,000	\$0
0101 - GENERAL Total						\$466,433	\$0

Fund	Department	Category	Sub-Category	Line Item Code	Line Item	Published	Adopted
0283 - LEASE RENTAL PAYMENT	NO DEPARTMENT	SERVICES AND CHARGES	Other Services and Charges		Lease Rental	\$297,000	\$0
0283 - LEASE RENTAL PAYMENT Total						\$297,000	\$0
2011 - LIBRARY IMPROVEMENT RESERVE	NO DEPARTMENT	SERVICES AND CHARGES	Repairs and Maintenance		Buildings and Structures	\$15,000	\$0
2011 - LIBRARY IMPROVEMENT RESERVE	NO DEPARTMENT	CAPITAL OUTLAYS	Land		Non-Print Materials	\$3,000	\$0
2011 - LIBRARY IMPROVEMENT RESERVE	NO DEPARTMENT	CAPITAL OUTLAYS	Improvements Other Than Building		Furniture & Equipment	\$12,000	\$0
2011 - LIBRARY IMPROVEMENT RESERVE Total						\$30,000	\$0
UNIT TOTAL						\$843,433	\$0

NOTICE TO TAXPAYERS

Complete details of budget estimates by fund and/or department may be seen by visiting the office of this unit of government at **209 W. Brinton St., Cicero**. The political subdivision or appropriate fiscal body shall publish this notice twice in accordance with IC 5-3-1 with the first publication at least ten days before the date fixed for the public hearing and the second publication at least three days before the date fixed for the public hearing.

Notice is hereby given to taxpayers of **HAMILTON NORTH PUBLIC LIBRARY, Hamilton County, Indiana** that the proper officers of **Hamilton North Public Library** will conduct a public hearing on the year 2014 budget. Following this meeting, any ten or more taxpayers may object to a budget, tax rate, or tax levy by filing an objection petition with the proper officers of **Hamilton North Public Library** not more than seven days after the hearing. The objection petition must identify the provisions of the budget, tax rate, or tax levy to which taxpayers object. If a petition is filed, **Hamilton North Public Library** shall adopt with the budget a finding concerning the objections in the petition and testimony presented. Following the aforementioned hearing, the proper officers of **Hamilton North Public Library** will meet to adopt the following budget:

Public Hearing Date	Thursday, September 19, 2013	Adoption Meeting Date	Thursday, October 17, 2013
Public Hearing Time	6:30 PM	Adoption Meeting Time	6:30 PM
Public Hearing Location	209 W. Brinton St., Cicero	Adoption Meeting Location	100 S. Walnut St., Atlanta
Estimated Civil Max Levy	\$180,185		

1 Fund Name	2 Budget Estimate	3 Maximum Estimated Funds to be Raised (including appeals and levies exempt from maximum levy limitations)	4 Excessive Levy Appeals	5 Current Tax Levy
0061-RAINY DAY	\$50,000	\$0	\$0	\$0
0101-GENERAL	\$466,433	\$180,700	\$0	\$175,314
0283-LEASE RENTAL PAYMENT	\$297,000	\$282,588	\$0	\$285,395
2011-LIBRARY IMPROVEMENT RESERVE	\$30,000	\$0	\$0	\$0
Totals	\$843,433	\$463,288	\$0	\$460,709